



IVYBRIDGE TOWN COUNCIL

Town Clerk
Jonathan Parsons

VAT Reg No 591 5032 47

Town Hall, Erme Court, Leonards Road
Ivybridge, Devon, PL21 0SZ
Tel: (01752) 893815 Fax: (01752) 896488
E-mail: townclerk@ivybridge.gov.uk
Web site: www.ivybridge.gov.uk

PERSONNEL COMMITTEE

Dear Councillor

You are summoned to attend a meeting of the Personnel Committee on **Tuesday 22nd November 2022 at 10am at the Town Hall**. The business that is to be transacted at this meeting is set out below.

If you are unable to attend this meeting, or will be late in arriving, please inform the Town Hall as soon as possible.

Thank you.

NB: As this meeting is of a confidential nature, members of the public and the press will be asked to withdraw from the meeting upon its commencement.

A G E N D A

- PE22/03 **APOLOGIES:** To receive any apologies for non attendance at this meeting.
- PE22/04 **INTERESTS TO BE DECLARED:** In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interest including the nature and extent of such interests they may have in terms to be considered at this meeting.
- PE22/05 **DRAFT BUDGET 2023-2024:** To consider the proposed draft salaries budget (copy attached)
- PE22/06 **STAFFING REPORT:** To consider the report on staffing matters (copy attached)
- PE22/07 **INCREMENTS:** To agree the contractual increments due to team members (copy attached)

Signed:

Town Clerk

Dated: 16th November 2022

Personnel Committee Members: Councillors Phillip Dredge (Chairperson), Anthony Khong, Tessa Lannin, Trevor Parsons and Karen Pringle